

Piraeus, 16.05.2025

INVITATION FOR SUBMITTING OFFERS

Piraeus Port Authority S.A. is interested in proceeding with the procurement & installation of 36 metallic 3-seater sofas for the needs of Cruise & Ferry department's waiting areas of the Central Port, budgeted 16.200,00 euros (excl. VAT).

Award criterion shall be the **lowest total price** for the described 3-seater sofas, provided that all requirements and tender terms are met.

Interested parties are invited to submit their offer (alternative/second offers are excluded) until **23/05/2025** at 15:00 by email, to the following email address: offersubmission@olp.gr

Offer submission will be completely electronically through email as follows:

1. Each offer should consist of two (2) individual folders: **a.** the technical offer including any participating documentation needed according to tender terms and **b.** the financial offer which should be protected with separate/different passwords. The passwords will be sent to PPA separately at each evaluation stage of the tender to a specific e-mail which will be notified by the PPA to all participants.
2. The offers' files only (not the passwords) should be sent directly to Procurement Department by the candidates at the following e-mail: offersubmission@olp.gr before the tender's expiry deadline with the indication: "*Procurement & installation of 36 metallic 3-seater sofas for the needs of Cruise & Ferry department's waiting areas of the Central Port*" (compression is .zip (not .rar)). The maximum acceptable size of each electronic offer should be no more than 30 Mbytes, while the acceptable type of offers' compression is .zip (not .rar).
3. On the date and time of each evaluation stage (technical evaluation, financial evaluation), the requested passwords only (different password for each stage) should be sent to the group email which will be notified by the PPA to all participants in due time with the indication: "*Procurement & installation of 36 metallic 3-seater sofas for the needs of Cruise & Ferry department's waiting areas of the Central Port*"

Within the technical offer the following must be included:

- Business profile (i.e. company profile presentation, company organization, offered products, customers, supplier network etc.),
- Recent Economic Data Recent Economic Data proving financial adequacy (i.e. tax certificate, published financial statements etc.),
- Technical Description, photos as well as proposed technical specifications of the offered 3-seater sofas (i.e. sofas brochures etc.)
- Any other available certificates proving the Candidate's compliance with quality standards such as ISO 9001:2015, ISO 14001:2015 etc. (this is not a ground for disqualification).
- A Solemn Declaration signed by the Candidate's legal representative and accompanied by proof/certificate of legal representation, in which it will be stated:
 - a) *that the Contractor undertakes all necessary measures for the safety of the installation works of the said 3-seater sofas, as well as the prevention of damages or accidents that may be caused by them or by the individuals they employ, or by the materials, machinery, and vehicles they use, being responsible for any potential damage or accident caused to PPA S.A., the ongoing works, or to any third party. The Contractor is obligated to comply with the applicable provisions and all relevant regulations and legislation. It will also be stated that PPA S.A. bears no responsibility for any damages or accidents affecting the Contractor's personnel or any third party, for which the Contractor has civil, administrative, and criminal liability.*
 - b) *that the submitted offer complies with the terms of this Invitation and of the Technical Specifications*

The offers shall bind the Candidates for at least two (2) calendar months from the submission deadline date.

Payment Terms shall be within two (2) months upon invoicing and following acceptance of the 3-seater sofas by the competent PPA S.A. acceptance body.

Interested Parties may receive additional information or clarifications in relation to this Invitation for Submitting Offers, until ...3... days included, prior to the expiry of the time limit for offers submission, by submitting questions in writing to the Procurement Dep.

Attached:

- General Technical Specifications/Tender Terms
- Analytical Technical Specs (GR)
- Analytical Technical Specs (ENG)