

Piraeus, 17/09/2025

**INVITATION FOR SUBMITTING OFFERS**  
**“Repair of Travelling System of 15tn Crane at Floating Dock Piraeus III”**

**1. Introduction**

Piraeus Port Authority S.A. invites interested parties to submit their offers for the “Repair of Travelling System of 15tn Crane at Floating Dock Piraeus III”, budgeted at 15.000 euros excl. VAT.

**2. Scope of Work**

The objective of this project is the provision of repair services regarding the boogie travelling system of the 15tn crane at FD Piraeus III.

**3. Award Criterion**

The award criterion for this procedure is the **lowest price for the total of works** herein described.

No contract is required for the specific case.

**4. Offer Submission**

Interested parties are invited to submit their offer until **26 September 2025, at 16:00.**

The Submission Folder will contain two separate sealed (sub)folders, namely:

- “Technical Offer” containing documentation according to Paragraph 6 “Technical Offer” and Annex I “Technical Specifications”.
- “Financial Offer” containing documentation according to Paragraph 7 “Financial Offer” and Annex II “Financial Offer Form”.

**One** of the following methods must be chosen:

- A. *Hard copy* in a sealed envelope marked as **“Repair of Travelling System of 15tn Crane at Floating Dock Piraeus III”**, to be delivered *in person or by Post* in the following address  
Piraeus Port Authority S.A. Headquarters  
Procurement Department, Office 209  
10, Akti Miaouli Str. 185 35, Piraeus
- B. *Digital Folder*, by submitting a .zip folder marked as **[Company Name]\_Repair of Travelling System of 15tn Crane at Floating Dock Piraeus III**. The two (sub)folders mentioned above must be each protected by a dedicated password, which will be requested during the Evaluation procedure by PPA’s relevant Evaluating body. The folder size must not exceed **30MB**.

Interested Parties may receive additional information or clarifications relating to the procedure *until 3 days before the submission deadline*. All relevant questions to the above shall be directed to Procurement Department via email to the following email address: [procurement@olp.gr](mailto:procurement@olp.gr).

**5. Technical offer**

Within the technical offer, the following must be included:

- Technical Description of the offered works according to the tender requirements with clear references to the offered items etc. (for more details, you may refer to **Annex I**)
- Any other available certificates proving the candidate’s compliance with quality standards such as ISO 9001:2015, ISO 14001:2015 etc. (*this is not a ground for disqualification*).

- Each Candidate has to submit (within the offer's technical folder) relevant proof of Contractors All Risk insurance policy, including copies of the insurance certificate and policy documents.
- Detailed Certificate of Representation from Hellenic Business Registry (GEMI)
- Tax clearance certificate valid and in force
- Insurance clearance certificate valid and in force
- A Solemn Declaration from the Tenderer's Legal Representative according to Annex III

## 6. Financial offer

The Financial Offer Folder will contain the Financial Offer form as per **Annex II** filled and signed.

**No alternative offers will be considered.**

## 7. Duration of the works

The contractor shall commence work within two (2) days from the award notice, and the project has to be fully completed within seven (7) calendar days from the commencement of works.

## 8. Payment Terms

Within two (2) months upon invoicing and following acceptance of the works by competent PPA S.A. acceptance body. Required Documentation consists of:

- Invoice to PPA SA
- PPA certificate of acceptance

## 9. Parts Repair & Spare Parts

Prior to the commencement of the repair works, a PPA committee (established by Engineering department's DCEO) will perform an onsite inspection at the contractor's workshop in order to inspect the internal damage of the parts and identify & finally decide which parts need to be replaced. The outcome of the inspection (report) will be attached to the respective Payment Approval and will constitute a necessary provision for the Contractor's invoice payment, together with the final certificate of acceptance.

## 10. Other Terms and Conditions

It is obligatory to clearly state the proposed duration of the requested repair services.

Submissions in both Greek and English language are accepted for this Invitation.

If, for any reason, the submission of offers does not take place on the aforementioned date, or if it does take place but no bids are submitted, it will be held on a new date, which will be communicated to the participants. The same procedure may be repeated a second time.

Each Candidate may submit only one offer.

The prices submitted must be in full compliance with the terms of the Invitation, shall be fixed and shall not be subject to increases for any reason during the provision of the services laid out herein and any extensions thereof.

The decision to select the Contractor, as well as other decisions related to the procedure, will be made by the competent Management body of PPA SA. Based on the above decision, the PPA's Procurement Department will notify the participants of the outcome of the tender. The decisions of PPA S.A. are final and no complaints or objections against them will be taken into consideration by PPA S.A.

The body of PPA SA responsible for the Contractor selection process is not bound by the final award of the supply and is entitled to award it or not, to postpone it, repeat or cancel the Contractor selection process in whole or in part at any stage with a reasoned decision, without any obligation to pay remuneration or compensation to the Candidates. If the procedure is postponed, repeated, or canceled, any Financial Offers submitted will not be opened.

Participation in the procedure is at the Candidate's own risk, who is not entitled to any compensation for expenses related to their participation in the procedure and the preparation and submission of the Offer.

PPA SA declares that it has fully complied with the requirements of the new General Data Protection Regulation and will comply with the relevant provisions throughout the tender process.

PPA SA is neither a public body nor a public contracting authority, and the provisions of Law 4412/2016 on public contracts do not apply to the award of its contracts. Therefore, PPA SA has no specific legal obligation to disclose internal tender documents to participants (and in particular to those who were not selected as contractors).

**ANNEX I Technical Specifications**  
**ANNEX II Financial Offer Form**  
**ANNEX III Solemn Declaration**

## ANNEX I Technical Specifications

The objective of this project is to ensure the boogie travelling system of the 15tn crane is fully operational by engaging a qualified contractor to provide the following repair services:

- Dismantle and remove the defective boogie travelling system.
- Transportation of the system parts to the contractor's workshop.
- Perform necessary replacement of damaged/worn components, and servicing (optical inspection, cleaning, measurements etc.)
- Reassemble, lubricate & paint touch up (if deemed necessary and agreed with PPA S.A.) of the assembly, transportation back to PPA SA site.
- Reinstall the travelling system onto the crane.
- Conduct operational testing to verify full performance and safety compliance.

**Additional Costs:** All the necessary materials / spare parts will be provided by PPA S.A. or by the Contractor, following the system disassembly by the Contractor & the inspection of the parts by PPA S.A., the submission of an extra relevant offer by the Contractor and the offer's acceptance by PPA S.A. The extra cost of the materials/parts to be used/replaced is not included in the cost of the above-mentioned described works, as it is not known prior to the disassembly.

**Lifting Equipment, Power supply:** PPA SA adjacent Jib Crane (operated by PPA SA) may be provided to the awarded contractor if available and in agreement with Ship Repair Dpt. PPA SA will provide power supply to the Contractor. No other lifting equipment will be provided by PPA.

**Site Visit and Requests for Clarifications:** All interested parties are advised to visit PPA S.A. premises at Perama (Floating Dock No III) before submitting their quotations. During the visit, they are expected to assess the damage and the site conditions, and ensure a full understanding of the project's technical requirements. This will help safeguarding accurate planning and execution. Any request for clarification or/and for further technical documentation (if available) can also be addressed during the visit.

To schedule an appointment or for any inquiries, please contact **Mr. Nikolaos Saitis** at 6975204241.

**ANNEX II Financial Offer Form**

<b>Financial Offer</b>				
for the				
<b>“Repair of Travelling System of 15tn Crane at Floating Dock Piraeus III”</b>				
No.	Description	Unit	Quantity	Unit Price €
1	<i>Repair of Travelling System of 15tn Crane at Floating Dock Piraeus III</i>	Works	1	
<b>Σύνολο / Total : €</b>				
ΦΠΑ / Vat 24% : €				
<b>Τελικό Σύνολο / Grand Total : €</b>				
<p><b>OFFER VALIDITY</b> Ninety (90) days from the Submission Deadline.</p> <p><b>DELIVERY TIME</b> Within two (2) days from the award notice, and the project has to be fully completed within seven (7) calendar days from the commencement of works.</p> <p><b>PLACE OF DELIVERY</b> Perama Ship Repair Zone, Floating Dock Piraeus III.</p> <p style="text-align: center;"><u>..../09/2025</u></p> <p style="text-align: center;"><u>The Candidate</u> <u>Stamp &amp; Signature</u></p>				

**ANNEX III Solemn Declaration**



**ΥΠΕΥΘΥΝΗ ΔΗΛΩΣΗ/SOLEMN DECLARATION**  
**(άρθρο 8 Ν.1599/1986 / article 8 Greek Law 1599/1986)**

Η ακρίβεια των στοιχείων που υποβάλλονται με αυτή τη δήλωση μπορεί να ελεγχθεί με βάση το αρχείο άλλων υπηρεσιών (άρθρο 8, παρ. 4 Ν. 1599/1986) The accuracy of the information provided by this solemn declaration may be confirmed with data held by other authorities (άρθρο 8 παρ. 4 Ν. 1599/1986) / (article 8 par. 4 of Law 1599/1986)

To <sup>(1)</sup> :	«Piraeus Port Authority SA» / Procurement Department						
First Name:				Last Name:			
Father's Name and Surname:							
Mother's Name and Surname:							
Date of Birth <sup>(2)</sup> :							
Place of Birth:							
ID or Passport Number:				Tel:			
Residence:			Street:			Nr:	p.c.:
Αρ. Τηλεομοιοτύπου (Fax):				(E-mail):			

Με ατομική μου ευθύνη και γνωρίζοντας τις κυρώσεις (3), που προβλέπονται από της διατάξεις της παρ. 6 του άρθρου 22 του Ν. 1599/1986, δηλώνω ότι:

On my own responsibility and being fully aware of the sanctions(3) stipulated by article 22 par. 6 of Greek Law 1599/1986, I hereby declare that:

(A) All certificates, evidence of experience, confirmation or other supporting documents included in the folder marked ..... are certified true copies of the original documents (or copies issued electronically through the website of the issuing Authority) and accurate. I assume the obligation to present the original documents if and when I am required to do so in any stage of this Tender.

(A) Όλα τα πιστοποιητικά, αποδεικτικά εμπειρίας, επιβεβαιώσεις ή άλλα δικαιολογητικά που περιλαμβάνονται στον φάκελο με την ένδειξη ..... είναι επικυρωμένα αντίγραφα των πρωτότυπων εγγράφων (ή αντίγραφα που εκδόθηκαν ηλεκτρονικά μέσω της ιστοσελίδας της εκδούσας Αρχής) και είναι ακριβή. Αναλαμβάνω την υποχρέωση να προσκομίσω τα πρωτότυπα εάν και όταν μου ζητηθεί σε οποιοδήποτε στάδιο του Διαγωνισμού.

(B) I have been fully informed and aware of the present document, the technical specifications, and fully accept them.

(B) Έχω ενημερωθεί πλήρως και έχω λάβει γνώση του παρόντος εγγράφου και των τεχνικών προδιαγραφών και τα αποδέχομαι πλήρως.

Ημερομηνία/Date: ...../09/ 2025  
 Ο – Η Δηλών/-ούσα / The undersigned

(Υπογραφή/Signature)

**This Declaration is written in Greek language and the Greek text is solely binding. The translation in English is provided strictly for facilitation. In case of conflict between the foreign and Greek text, the Greek text shall prevail.**

(1) Αναγράφεται από τον ενδιαφερόμενο πολίτη ή Αρχή ή η Υπηρεσία του δημόσιου τομέα, που απευθύνεται η αίτηση.

(2) Αναγράφεται ολογράφως.

(3) «Όποιος εν γνώσει του δηλώνει ψευδή γεγονότα ή αρνείται ή αποκρύπτει τα αληθινά με έγγραφη υπεύθυνη δήλωση του άρθρου 8 τιμωρείται με φυλάκιση τουλάχιστον τριών μηνών. Εάν ο υπαίτιος αυτών των πράξεων σκόπευε να προσπορίσει στον εαυτόν του ή σε άλλον περιουσιακό όφελος βλάπτοντας τρίτον ή σκόπευε να βλάψει άλλον, τιμωρείται με κάθειρξη μέχρι 10 ετών.

(4) Σε περίπτωση ανεπάρκειας χώρου η δήλωση συνεχίζεται στην πίσω όψη της και υπογράφεται από τον δηλούντα ή την δηλούσα.