

Piraeus, 08/12/2025

## INVITATION FOR SUBMITTING OFFERS

### “Inspection, condition assessment, upgrade planning and budget estimation of nine (9) PPA SA Jib Cranes located on Floating & Graving Docks”

#### 1. Introduction

Piraeus Port Authority S.A. invites interested and eligible candidates to submit their offers for the **Inspection, condition assessment, upgrade planning and budget estimation of nine (9) PPA SA Jib Cranes located on Floating & Graving Docks** and operated by PPA S.A. Ship Repair Department, budgeted at **80.000,00 € (VAT excl.)**.

#### 2. Scope of Work

The objective of this project is to inspect and assess the condition of nine (9) Jib Cranes operating on Floating & Graving Docks”. Based on the inspection and assessment results, a list of recommended upgrades will be developed under the framework set by the cranes’ age and metallic structure’s state.

There is no **Contract** requirement for these services.

#### 3. Eligibility Criteria

Candidates participating in this invitation are required to engage in a professional activity relevant to the subject of the provided services.

The deliverables must be signed by a licensed mechanical or electrical engineer.

Unions/Joint Ventures are not permitted to participate.

#### 4. Award Criterion

The study/assessment will be awarded to the bidder submitting the **lowest price for all Jib Cranes study and inspection services** herein described.

#### 5. Offer Submission

Interested parties are invited to submit their offer until **18 December 2025, at 16:00**.

The means of submission will be **only digital**. Candidates must submit a **.zip** (not rar) folder marked as **[Company Name]\_Jib Cranes Assessment**. The folder size must not exceed **25MB**.

The offers’ files only (not the passwords) should be sent directly to Procurement Department by the Candidates at [procurement@olp.gr](mailto:procurement@olp.gr) before the tender’s expiry deadline with the indication in the e-mail title: *“Inspection, condition assessment, upgrade planning and budget estimation of nine (9) PPA SA Jib Cranes located on Floating & Graving Docks”*.

The Offer Folder will contain two separate sealed & password protected (sub)folders named “Technical Offer” and “Financial offer” containing documentation according to Paragraph 6 “Technical Offer” and Annex I “Technical Specifications” for the Technical Offer and Paragraph 7 “Financial Offer” and Annex II “Financial Offer Form”. Both (sub)folders will be protected with separate/different passwords which will be sent to PPA separately at each evaluation stage of the tender, to a specific e-mail which will be notified by the PPA to all participants.

On the date and time of each evaluation stage (technical, financial), the requested passwords only (different password for each stage) should be sent to a group mail which will be notified by the PPA to all participants in due time upon relevant request from PPA.

Interested Parties may receive additional information or clarifications in relation to the procedure until **3 days before the deadline** for submissions. All relevant questions to the above shall be directed to Procurement Department via email to the following email address: [procurement@olp.gr](mailto:procurement@olp.gr).

## 6. Technical offer

Within the technical offer at least, the following must be included:

1. Technical Description according to Annex I. The Methodology of the Inspection and Assessment services to be provided **will be evaluated** by the relevant PPA SA body.
2. Detailed Certificate of Representation from Hellenic Business Registry (GEMI).
3. Registration certificate at the corresponding Register or any other document issued by a competent authority, as proof of its professional activity.
4. A Solemn Declaration from the Tenderer’s Legal Representative according to Annex III. The Declaration may also be issued through the gov.gr Portal.
5. Proof of Experience from similar Cranes Assessment Studies: The Candidates must submit Lists of previous studies accompanied by invoices, contracts abstracts, certificates etc. The Documentation correlating to each Study must be **clearly** declared in the Lists (e.g. *Study X – Document X*).

## 7. Financial offer

The Financial Folder will contain the Financial Offer form as per **Annex II** filled and signed. The Candidate’s name must be **clearly** stated.

## 8. Payment Terms

Payments will be made two (2) months after invoicing and acceptance of the assessment deliverables of each stage A and B.

A partial payment will be performed following the completion of stage A, amounting to 1/9 of the awarded amount.

## 9. Delivery Terms

The services shall commence upon notification of the award to the Successful Bidder, at PPA SA Akti Vasileiadi (Graving/Dry Docks) of Drapetsona during Stage A and both at Akti Vasiliadi of Drapetsona (Graving/Dry Docks) and PPA Ship Repair Zone of Perama (Floating Docks) during Stage B.

The Inspection Project and Deliverables' Submission Timelines to be followed are analyzed in Annex I.

## 10. Other Terms and Conditions

It is obligatory to clearly state that the Candidate accepts the Inspection Project and Deliverables' Submission Timelines.

Both Greek and English language are accepted for this Invitation.

If, for any reason, the submission of offers does not take place on the aforementioned date, or if it does take place but no bids are submitted, it will be held on a new date, which will be communicated to the participants. The same procedure may be repeated a second time.

Each Competitor may submit only one offer.

The prices submitted must be in full compliance with the terms of the Invitation, shall be fixed and shall not be subject to increases for any reason during the provision of the services laid out herein and any extensions thereof.

The decision to select the Successful Bidder, as well as other decisions related to the procedure, will be made by the competent Management body of PPA SA. Based on the above decision, the PPA's Procurement Department will notify the participants of the outcome of the tender. The decisions of PPA S.A. are final and no complaints or objections against them will be taken into consideration by PPA S.A.

The body of PPA SA responsible for the Successful Bidder selection process is not bound by the final award of the supply and is entitled to award it or not, to postpone it, repeat or cancel the selection process in whole or in part at any stage with a reasoned decision, without any obligation to pay remuneration or compensation to the Candidates. If the procedure is postponed, repeated, or canceled, any Financial Offers submitted will not be opened.

Participation in the procedure is at the Candidate's own risk, who is not entitled to any compensation for expenses related to their participation in the procedure and the preparation and submission of the Offer.

PPA SA declares that it has fully complied with the requirements of the new General Data Protection Regulation and will comply with the relevant provisions throughout the tender process.

PPA SA is neither a public body nor a public contracting authority, and the provisions of Law 4412/2016 on public contracts do not apply to the award of its contracts. Therefore, PPA SA has no specific legal obligation to disclose internal tender documents to participants (and in particular to those who were not selected as contractors).



**ANNEX I Technical Specifications**  
**ANNEX II Financial Offer Form**  
**ANNEX III Solemn Declaration**

## ANNEX I Technical Specifications

The objective of this the provision of inspection, condition assessment, upgrade planning and budget estimation services for nine (9) PPA SA Jib Cranes operating on Floating & Graving Docks.

### ASSESSMENT SCOPE

The following assessments are needed for each Jib Crane:

1. Metallic structure condition assessment
2. Electrical systems and equipment condition assessment
3. Security systems condition assessment

More specifically the assessments will indicatively include:

- Non-destructive testing (NDT) of critical load-bearing elements.
- Mechanical performance analysis of motors, gearboxes, brakes, and bearings.
- Operational testing under load to identify performance malfunctions.
- Classification of components based on condition: *Satisfactory, Marginal, Unsatisfactory*.

### INSPECTION VISITS

The inspection visits regarding the assessment of the condition of the machinery (Jib Cranes) main elements contain the following tasks:

1. Visual inspection of structural components for cracks, corrosion, and deformation.
2. Functional testing of hoisting, slewing, and luffing mechanisms.
3. Electrical system checks including wiring, control panels, and limit switches.
4. Safety system verification: overload protection, emergency stops, alarms.
5. Review of maintenance records and certification documents.

Based on the abovementioned inspection and assessment results, a list of recommended upgrades will be developed under the framework set by the cranes' age and metallic structure's state, such as, but not limited to:

- Structural reinforcement or replacement of corroded elements.
- Modernization of mechanical systems (e.g., motors, drives, gearboxes).
- Electrical upgrades including control systems and automation.
- Safety enhancements: load monitoring, operator cabin improvements.
- Compliance upgrades to meet the current in force standards.

### DELIVERABLES

The Inspection and Condition Assessment will yield the following deliverables:

1. **Detailed Inspection and assessment report** per crane, including NDT results and all other tests results.
2. **Upgrade works definition document with technical specifications** per crane (technical specifications of the tender document for the upgrade project).
3. **Budget estimation summary with cost breakdown** for the upgrade project to be executed per crane.
4. **Timeline proposal** for the upgrade project's implementation per crane.

## PROJECT TIMELINE

The assessment Project will take place in **two (2) stages**:

**STAGE A:** The Successful Bidder is requested to start **upon notification of the award** by PPA S.A., the inspection of Crane No 2 (Dry Docks) and submit the deliverables for Crane No 2 within one (1) week following the completion of Crane's No 2 inspection (Dry Docks).

**STAGE B:** The Successful Bidder is requested to continue with the inspection of the rest eight (8) Jib Cranes.

Estimated inspection duration: approx. 2 days per Jib Crane (total of approx. 20 calendar days).

## DELIVERABLES SUBMISSION TIMELINE

**STAGE A:** One (1) week from the conclusion of the inspection of Crane No 2 (Dry Docks), the Successful Bidder is requested to submit the deliverables for Crane No 2 (Dry Docks).

**STAGE B:** Four (4) weeks from the conclusion of the inspection of the rest eight (8) Cranes, the Successful Bidder is requested to submit the deliverables for the rest eight (8) Jib Cranes, located at Dry and Floating Docks.

IMPORTANT NOTICE: The Methodology of the Inspection and Assessment services to be provided **will** be evaluated by the relevant PPA SA body. The Candidates are thus requested to **clearly and adequately analyze all steps and tasks** requested above in their Offer.

**ANNEX II Financial Offer Form**

<b>Financial Offer</b>				
<b>“Inspection, condition assessment, upgrade planning and budget estimation of nine (9) PPA SA Jib Cranes operating on Floating &amp; Graving Docks.”</b>				
No.	Description	Unit	Quantity	Unit Price €
1	Inspection, condition assessment, upgrade planning and budget estimation of nine (9) PPA SA Jib Cranes operating on Floating & Graving Docks.	Services	1	
<b>Σύνολο / Total : €</b>				
ΦΠΑ / Vat 24% : €				
<b>Grand Total : €</b>				
<p><b>OFFER VALIDITY:</b> Sixty (60) days from the Submission Deadline.</p> <p><b>DELIVERY TIME:</b> The Services shall commence upon notification of the award to the Successful Bidder.</p> <p><b>PLACES OF DELIVERY:</b> Ship Repair Zone of Perama (Floating Docks) and Akti Vasileiadi of Drapetsona (Graving/Dry Docks)</p> <p style="text-align: center;"><u>.../12/2025</u></p> <p style="text-align: center;"><u>The Candidate</u> <u>Stamp &amp; Signature</u></p>				

**ANNEX III Solemn Declaration**



**ΥΠΕΥΘΥΝΗ ΔΗΛΩΣΗ/SOLEMN DECLARATION  
(άρθρο 8 Ν.1599/1986 / article 8 Greek Law 1599/1986)**

Η ακρίβεια των στοιχείων που υποβάλλονται με αυτή τη δήλωση μπορεί να ελεγχθεί με βάση το αρχείο άλλων υπηρεσιών (άρθρο 8, παρ. 4 Ν. 1599/1986) The accuracy of the information provided by this solemn declaration may be confirmed with data held by other authorities (άρθρο 8 παρ. 4 Ν. 1599/1986) / (article 8 par. 4 of Law 1599/1986)

ΤΟ <sup>(1)</sup> :	«ΟΛΠ ΑΕ» / ΤΜΗΜΑ ΠΡΟΜΗΘΕΙΩΝ						
First Name:				Last Name:			
Father's Name and Surname:							
Mother's Name and Surname:							
Date of Birth <sup>(2)</sup> :							
Place of Birth:							
ID or Passport Number:				Tel:			
Residence:			Street:			Nr:	p.c.:
Αρ. Τηλεομοιοτύπου (Fax):				(E-mail):			

Με ατομική μου ευθύνη και γνωρίζοντας τις κυρώσεις (3), που προβλέπονται από της διατάξεις της παρ. 6 του άρθρου 22 του Ν. 1599/1986, δηλώνω ότι:

i. Ο Ανάδοχος έχει την αποκλειστική αστική, διοικητική και ποινική ευθύνη απέναντι στον ΟΛΠ και σε οποιονδήποτε τρίτο, συμπεριλαμβανομένου και του προσωπικού του ΟΛΠ, για οποιαδήποτε ζημία ή απαιτήσεις, οι οποίες θα προέλθουν από ενέργειες ή παραλείψεις, δικές του ή των προστηθέντων του, οφειλόμενες σε δόλο ή κάθε βαθμού αμέλεια από την παροχή των μελετητικών υπηρεσιών που περιγράφονται στην από .../12/2025 Πρόσκληση Υποβολής Προσφορών της ΟΛΠ Α.Ε.

ii. Ο Ανάδοχος αποδέχεται ανεπιφύλακτα όλους τους όρους της από .../12/2025 Πρόσκλησης Υποβολής Προσφορών της ΟΛΠ Α.Ε

Ημερομηνία/ : ..... /...../ 20...

Ο – Η Δηλών/-ούσα /

(Υπογραφή)

(1) Αναγράφεται από τον ενδιαφερόμενο πολίτη ή Αρχή ή η Υπηρεσία του δημόσιου τομέα, που απευθύνεται η αίτηση.

(2) Αναγράφεται ολογράφως.

(3) «Όποιος εν γνώσει του δηλώνει ψευδή γεγονότα ή αρνείται ή αποκρύπτει τα αληθινά με έγγραφη υπεύθυνη δήλωση του άρθρου 8 τιμωρείται με φυλάκιση τουλάχιστον τριών μηνών. Εάν ο υπαίτιος αυτών των πράξεων σκόπευε να προσπορίσει στον εαυτόν του ή σε άλλον περιουσιακό όφελος βλάπτοντας τρίτον ή σκόπευε να βλάψει άλλον, τιμωρείται με κάθειρξη μέχρι 10 ετών.

(4) Σε περίπτωση ανεπάρκειας χώρου η δήλωση συνεχίζεται στην πίσω όψη της και υπογράφεται από τον δηλούντα ή την δηλούσα.