

Piraeus, 12/11/2024

### INVITATION FOR SUBMITTING OFFERS

Piraeus Port Authority S.A. is interested in proceeding with the **Procurement of one (1) Scooter 125cc**, with warranty cover, of budget 3.500,00 euros.

**Award criterion** shall be the lowest price substantially compliant offer.

Interested parties are invited to submit their offer (alternative/second offers are excluded) until 26<sup>th</sup> of November at 14:00 by email to the following email address: [offersubmission@olp.gr](mailto:offersubmission@olp.gr).

Offer submission will be completely electronically through email as follows:

- Each offer should consist of two (2) individual folders:
  - the technical offer including any participating documentation required according to tender terms and;
  - the financial offer which should be protected with separate/different passwords.
- Both aforementioned folders should be protected with separate/different passwords. The passwords will be sent to PPA separately at each evaluation stage of the tender to a specific e-mail which will be notified by the PPA to all participants.
- The offers' files **only** (not the passwords) should be sent directly to Procurement Department by the candidates at the following e-mail: [offersubmission@olp.gr](mailto:offersubmission@olp.gr) before the tender's expiry deadline with the indication: "*Offer for the Procurement of one (1) Scooter 125cc*". The maximum acceptable size of each electronic offer should be no more than 10 Mbytes, while the acceptable type of offers' compression is .zip (not .rar).
- On the date and time of each evaluation stage (i.e. participating documentation – if applicable, technical evaluation, financial evaluation), the requested passwords **only** (different password for each stage) should be sent to the group email which will be notified by the PPA to all participants in due time with the indication: "*Offer for the Procurement of one (1) Scooter 125cc*".

Within the technical offer the following must be included:

- Business profile (i.e. company profile presentation, company organization, offered products, customers, supplier network etc.),
- Technical Description - General Terms & Remarks with the column "offered items" filled in accordingly for the offered item.

Offers shall be valid and binding the candidates for three (3) calendar months from the offer's submission deadline. Any offer which sets forth a term of validity less than the above mentioned shall be rejected. Candidates may be requested to extend the validity of their proposals by a further two (2) months. It is at PPA S.A.'s sole discretion to consider all proposals as void and invalid and cancel the whole bidding process. No compensation will be paid to the bidders under this circumstance

Interested Parties may receive additional information or clarifications in relation to this Invitation for Submitting Offers, until three (3) days included, prior to the expiry of the time limit for offers submission, by submitting questions in writing to the Procurement Dpt.

For Piraeus Port Authority S.A.

Deputy CEO

Qu Shengbin

#### Attachments:

- Technical Description – General Terms & Remarks